

HUNGERFORD TOWN COUNCIL

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DRAFT MINUTES of the **F&GP Meeting** held on Wednesday 6th March 2024 at 7.00pm in the Fire Station Community Room, Hungerford.

Present: Cllrs Winsler, Simpson, Schlanker, Carlson and Fyfe. Also, Clerk and RFO.

FGP20240022 Apologies for absence – None

FGP20240023 Declarations of interest – Cllr Simpson sits on the D-Day working party.

FGP20240024 Minutes - To approve and sign the minutes of the F & GP meeting on 10nd January 2024.

Proposed: Cllr Winsler

Seconded: Cllr Simpson

Resolution: Minutes were agreed as a true record. One abstention.

FGP20240025 Receive an update on actions - All actions are complete.

FGP20240026 Propose acceptance of bank reconciliation

Proposed: Cllr Winsler

Seconded: Cllr Carlson

Resolution: Accept bank reconciliation totalling £371,868.87 as accurate for February.

FGP20240027 Propose acceptance of cashflow. The RFO advised she has in hand transfers to cover the invoices for the rest of the year and accessible funds.

Proposed: Cllr Winsler

Seconded: Cllr Carlson

ACTION: Resolution: Acceptance of cashflow as presented.

FGP20240028 Consider options for new electric tariff for Croft Field – The RFO has been obtaining rates through Bionic and is still waiting to hear back from TROO. Whilst there is the option to change to a cheaper tariff some concern was expressed about moving to a provider that is not well known.

ACTION: Defer decision to next Full Council meeting.

ACTION: RFO to look at a range of options and issue a report for consideration.

FGP20240029 Update on D-Day Expenditure. The Clerk has submitted a grant application to the Good Exchange for £3332 and is waiting for it to be approved. They have agreed to match fund donations for our expenditure, as all ticketed income will go to charity. The expenditure includes security costs, first responders, portaloos, music and advertising costs.

Proposed: Cllr Simpson

Seconded: Cllr Fyfe

ACTION: Resolution: Agree spending lines for D-Day.

FGP20240030 Update on renewal terms of Tennis Courts Lease – The Youth & Community has requested support from the Leisure Centre for extension of the hours of use. Once received it will be sent to WBC for their consideration.

ACTION: Defer to July F&GP.

FGP20240031 Update on obtaining leasehold of Bridge St War Memorial gardens. The Clerk reported that we are no further forward. Our solicitors have asked if we have any evidence to support that the charity was still operating during the period of removal from the register (removal was on 11 November 1998). They have asked when the Town Council was appointed as Trustee of the charity and do we have any documentation to support the appointment.

ACTION: Clerk to contact archivist to see if this information is documented.

Confidential PART 2

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

FGP20240032 Receive report to note staff toil and holiday.

Proposed: Cllr Winser

Seconded: Cllr Simpson

ACTION: **Resolution:** Staff to carry forward maximum of 5 days holiday to next financial year. Suggest staff members use up remaining holiday before it is lost.

A small amount of TOIL was noted from employee no.s 14 and 17.

FGP20240033 Agree NDP hours for Town Clerk.

Proposed: Cllr Winser

Seconded: Cllr Simpson

ACTION: **Resolution:** Pay Town Clerk for 19hours o/t. (including both NDP work & HTC o/t)

Subject to agreement with Cllr Hudson for NDP hours.

FGP20240034 Update on debtors. Outstanding debts are being chased.

Meeting closed 7.50pm